



# The University of Tennessee Health Science Center College of Graduate Health Sciences College Policies

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Document Status: Approved

## Purpose

This policy defines the official mode of communication to students in the College.

## Policy Details

The University of Tennessee Health Science Center provides every student with an e-mail account that enables the administration, faculty, and staff of the College of Graduate Health Sciences to send official electronic correspondence to students. Students are responsible for checking and maintaining their UTHSC e-mail account, as it is the only account that will receive official College communications. Should students desire, they can forward e-mail from their official University e-mail address to any e-mail account they choose. However, if students elect to forward e-mail and that process fails, they will still be held accountable for reading and responding in a timely fashion to any official information sent to the official University e-mail address.

## Policy Scope

Applies to all enrolled students.

## Document History

Approved September 7, 2007 by Graduate Studies Council.  
Administratively reviewed by Graduate Studies Council November 24, 2015.